

**Board of Trustees Stand Up Meeting Minutes  
10 AM Friday, September 18th**



Roll Call: President Mellem called the meeting to order at 10:00 AM

Attendees: President Roger Mellem, Trustee Rick Cermak, Constable Kristin Wright, Clerk Dori Panthofer

Excused: Trustee Paul Schroeder & Treasurer Robert O'Brien

**Village Hall Mail, Ballot & Package Drop Box** | During inclement weather, the current Village Hall mailbox leaks and damages contents. The proposed replacement will help safeguard contents delivered to North Bay. President Mellem, Trustee Cermak, Constable Wright and Clerk Panthofer determined that the best placement of the new box is adjacent to the curb to the north of the Village Hall signpost so as not to impede vehicle access to the rear of Village Hall from the concrete handicap accessible apron. At the September 14th Board of Trustees meeting, Trustee Schroeder stated he has the tools to install the new box. Quote #11097 dated 9/17/20 from US Mail Supply Inc. in the amount of \$551 includes one US4375 Mail Package Drop and one US4395 Surface Pedestal, both in black.

Motion to approve the purchase and installation of the new Mail Package Drop Box and Pedestal totalling \$551 made by Trustee Cermak and seconded by Constable Wright. All approved. None Opposed. Motion passed at 10:07 AM.