



Minutes - January 29th, 2021 | 4:00 PM
Virtual Stand Up Meeting (SOM) Village of North Bay Board of Trustees

Roll Call: Board Members: President Roger Mellem, Treasurer Bob O'Brien, Constable Kristin Wight, Trustee Paul Schroeder, Trustee Rick Cermak, Clerk Dori Panthofer

Public: Mark Schall (3644 N Bay Drive)

President Mellem called the meeting to order at 4:02 PM.

Election Night Transmission - Network Extender & Ethernet Cable. The voting machine relies on cell service to transmit results after polls close. Transmission failed after the August 2020 & November 2020 elections, requiring the County Clerk to insert the ICE Cube into a machine located inside the County Clerk's Office to transmit North Bay results. Due to the unreliability of cell coverage along the Lake Michigan shoreline and inside Village Hall, Command Central recommends adding a network extender to ensure successful transmission.

Treasurer O'Brien corresponded with Andy Duke, Senior Field Service Technician of Command Central, who stated that the extender amplifies the cell transmission to enhance the connection to Verizon. Hardwiring the voting machine to the Village internet is not permissible due to election data encryption. The voting machine has a Verizon card that can communicate through a specially programmed network extender to resolve the transmission issues. Treasurer O'Brien stated he endorses Mr. Duke's proposed solution.

Chief Inspector Mark Schall, North Bay's IT election day expert, stated that after Command Central was unable to resolve the transmission failure, election officials later learned that an area wide outage occurred. Following the November election, Command Central was unable to resolve transmission failure. Mark Schall suggested running tests prior to committing to purchase the equipment to rule out other potential causes of the failure and determine that the extender is the best possible solution.

Motion to approve the purchase of a Network Extender and Ethernet Cable based on the outcome of signal and equipment testing made by Trustee Cermak and seconded Trustee Schroeder. All in favor, none opposed. Motion passed at 4:08 PM

Pre-election Village Hall cleaning. The Clerk asked the Board to approve the alignment of routine Village Hall cleaning with the election cycle.

Motion to approve routine Village Hall cleaning prior to each election the week of the Public Test made by Trustee Schroeder and seconded by Constable Wright. All in favor, none opposed. Motion approved at 4:10 PM.

January 27th, 2021 email regarding Notice of Claim. President Mellem acknowledged this Agenda item. No discussion occurred at this time.

Motion to Adjourn made by Trustee Cermak and seconded by Trustee Schroeder. All in favor, none opposed. Meeting adjourned at 4:12 PM.