



Village of North Bay
BUILDING PERMIT APPLICATION

PERMIT #

Side 1 of 2

Submit application and fees to the Village Clerk. **A self addressed stamped envelope must be included with mailed applications for the permit placard and receipt to be returned to you.** For questions or to request an inspection, contact: Building Inspector Al Kosterman: (262) 989-9215 or albertkosterman@gmail.com

APPLICATION INFORMATION:	APPLICATION DATE:
Contractor Name:	<input type="radio"/> Check here if HOMEOWNER is the APPLICANT & submit a notarized Cautionary Statement.
Insurance Carrier (Attach COI):	Total Project Cost:
State of WI License #:	Project Description:
Address:	Project Address:
Office Phone:	Owner's Name:
Alternate Phone:	Mailing Address (if different):
Email:	Owner's Phone:
Subcontractor's Name:	Owner's Cell:
Subcontractor's License #:	Owner's Email:
Subcontractor's Cell:	
If the project involves County, DNR or a Public Utility, please attach written documentation from said source.	
Multiple permits may be required for one project (Building, HVAC, Electrical, Plumbing, Fence, etc). Refer to Planning & Zoning Ordinances.	
Failure to obtain a permit before work starts: 1st Offense FEES DOUBLE, thereafter FEES TRIPLE. First re-inspection is free, thereafter, a \$100 per reinspection fee applies. Failure to call for Final Inspection - FEES TRIPLE!	
Fee Worksheet on Page 2. Complete both sides and submit plans, COI & full payment with this form.	

APPLICANT AGREEMENT | The undersigned Applicant, as Owner or Agent of the owner, agrees: To comply with the Village of North Bay Ordinances, state statutes, federal regulations, and with the conditions of this permit as described above; The Owner or Agent of the Owner will obey any and all lawful orders of the Building Inspector of the Village of North Bay; That the issuance of this permit creates no legal liability, express or implied, of the Village or Inspector, and certifies that all the above information is accurate. **NOTE: Permits are valid 1 year from date of issue.**

APPLICANT SIGNATURE: _____ **DATE:** _____

INSPECTOR'S SIGNATURE:	FINAL INSPECTION DATE:
_____	_____

Office Use Only:

Date Filed:	Amount Paid:	Check Number:	Received by:	Permit Effective Date
Additional Payments:	Amount Paid:	Check Number:	Received by:	

SUBMIT FULLY COMPLETED FORMS WITH ALL ATTACHMENTS & FEES TO:
 Village Hall ♦ 3615 Hennepin Place ♦ Racine, WI 53402
 Email: vnbclerk@northbay-wi.us ♦ Phone: (262) 639-2334 ♦ Website: www.northbay-wi.us

VNB BUILDING PERMIT FEE WORKSHEET

PROJECT TYPE	COST	FEE
BASE FEE (required) or Re-Roofing or Overlay	\$57.00	\$57.00
Siding & Trim	Total Valuation: \$ \$11.75/\$1,000 valuation	
New Residence & Garages	# Sq Ft \$57.00 PLUS \$0.35/sq. ft.	
Remodeling, Alterations or Additions	Total Valuation: \$ \$11.75/\$1,000 valuation	
Decks, *Sheds <i>*See Ordinance Zoning Chapt. 8:</i>	# Sq Ft \$0.25/sq ft (Min. \$50)	
Pools & Spas (in/above ground)	Total Valuation: \$ \$11.75/\$1,000 valuation (Min. \$50)	
All other where square footage cannot be calculated.	Total Valuation: \$ \$11.75/\$1,000 valuation (Min. \$50)	
Wrecking, Razing & Interior Demolition:	# Sq Ft \$80 PLUS \$0.10/sq ft. (Max. \$800)	
<i>If building is condemned, fee may be reduced</i>		
PLAN REVIEW		
New Residence	\$200.00	
Additions	\$80.00	
Alterations	\$57.00	
Decks, Swimming Pools & Spas	\$57.0	
Energy Compliance Review	\$57.0	
OTHER		
Other fees as defined in VNB Ordinances.		
Erosion Control Fees	\$235.00	
Occupancy Permit	\$57.00	
Temporary Occupancy Permit (6 months or less)	\$80.00	
Moving buildings over public roadways	Base Fee	\$250.00
	# Sq Ft	X \$0.14
Wisconsin Uniform Building Permit Seal	\$60.00	
Special Inspections (Other than normal working hours)	\$165.00	
SUBTOTAL		\$
ADMINISTRATIVE FEE <i>\$25 or 5%, whichever number is greater.</i>		\$
TOTAL PERMIT FEES		\$

NOTES:

Inspector/Official Use Only

Failure to obtain a permit before work starts: 1st Offense FEES DOUBLE, thereafter FEES TRIPLE.	
Failure to call for Final Inspection - FEES TRIPLE.	
REINSPECTION FEE: First reinspection is free, thereafter, a \$100 per reinspection.	

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