

Board of Trustees Meeting Minutes
October 11th, 2021 | 7:00 PM



Roll Call | President Mark J. Schall, Trustee Paul Schroeder, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien, & Clerk Dori A. Panthofer

Public Attendees:

Name	Address	PC Topic, if presenting
Robin Posnanski	2340 Rivershore Dr Mt. Pleasant 53405	N/A
Karen Horwitz	3721 & 3733 Lighthouse Dr	Statement of Record
Chief Rick VonDrasek	Wind Point Police Dept.	N/A
Connie Mellem (7:05 PM)	116 S Vincennes Cr	N/A

President Schall called the meeting to order at 7:00 PM.

Public Comment | President Schall opened Public Comment.

Karen Rae Horwitz | Ms. Horwitz presented concerns related to June minutes.

With no further PC, President Schall closed Public Comment at 7:04 PM.

Approval of September 13th, 2021 Board of Trustees (BOT) Meeting Minutes |

Motion to approve the September 13th, 2021 BOT Minutes made by Trustee Schroeder and seconded by Trustee Cermak. All in favor, none opposed. Motion passed at 7:07 PM

Trustee's Report (1) – Paul Schroeder

- Last Monday of November (29th) is the final fall yard waste & leaf pick up. Leaf pick up may end early with a substantial snowfall.
- Tree clearing job adjacent to 3615 Nicolet is not complete, hold payment until job is done.
- Awaiting bids for 2021-2022 Snow Removal & 2022 Landscape Management, will also seek bids from Full Blown Smith LLC and Wind Point Public Works.

Trustee's Report (2) – Rick Cermak

- Sewer repair bid and proposal to repair ½ of the 80' line at 3517 N Bay Drive; bid/proposal subject to change pending additional televising by Econosewer.

Motion to approve additional televising (\$500 fee) by Econosewer made by Trustee Schroeder and seconded by Constable Wright. All in favor, none opposed. Motion passed at 7:35 PM.

Motion to approve the Wanasek bid dated 9/22/2021 in the amount of \$15,750 subject to televising report that supports the proposed repair made by Kristin & Paul PASSED 7:35PM.

Constable's Report – Kristin Wright

- Wind Point Police Department - September statistics
- Proposal by Chief Vondrasek and Constable Wright to change hours of service.

Motion to approve modifying North Bay service and patrol hours contracted with the Wind Point Police Department to provide coverage during peak demand, with dates of patrol to vary, made by Trustee Schroeder and seconded by Trustee Cermak. All in favor, none opposed. Motion passed at 7:40 PM.

- Animal welfare
- Health Department (Central Racine County Health Department)

Treasurer's Report – Bob O'Brien

- CliftonLarsonAllen completed August 2021 financials; September 2021 financials are not ready.
- Preview of 2022 Village budget; anticipate a 2% increase, actual projection pending Racine Unified School District, Gateway and County levy.

President's Report – Mark J. Schall

- No report.

Clerk's Report – Dori A. Panthofer

- R&R Insurance renewal proposal received today by email. Action pending Board review.
- Preliminary 2022-2023 Poll Worker List presented.
- Public Records Request related to Election Officials was received & fulfilled.
- Clerk will be out of town the third week of October.
- November Newsletter to go out last week of October
- Building Permits monthly updates on new, open, closed, expired and/or incomplete.

Accounts Payable

Motion to accept the AP September 2021 amended on 9/16/201 in the amount of \$72,118.83 made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion passed at 8:09 PM.

Motion to accept the AP October 2021 in the amount of \$22,162.99, with anticipated amendment for the Q3 payroll tax and hold check # 13254 in the amount of \$3,500 to Golden Tree (until the job is complete) made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion passed at 9:10 PM.

Old Business

- Sewer Repair - Covered under Trustee #2 report.
- 2022 Village Directory

Motion to approve electronic distribution of the 2022 North Bay Village Directory via email of a protected PDF file made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion passed at 8:16 PM.

- Building & Zoning | Ordinance pending President Schall's legal consultation to ensure the Village complies with Wisconsin statutes.
 - Execution of approved Chapter 2.02 language revision related to Appointed Officials that was previously deferred to minimize legal fees until the board agrees on an emergency selection/appointment process of a Deputy Clerk during Election time remains pending.
- 2021-2022 Snow Removal - awaiting bids.
- 2022 VNB Landscape Maintenance - awaiting bids.

New Business

- Agreement Ordinance of Intergovernmental Cooperation | The 1996 agreement with Wind Point was reviewed. No action (pending legal review).
- October 5th, 2021 Bridge Inspection P-51-700 (Vincennes bridge) by Project Engineer Aaron Palmer of Westbrook Associated Engineers, Inc. | The new report indicates the bridge condition is more dire. Postpone discussion until the next meeting to create a subcommittee.

Adjourn | Motion to adjourn made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Meeting adjourned at 8:53 PM.