

Board of Trustees Meeting Minutes
Agenda: November 1st, 2021 | 7:00 PM



Roll Call | President Mark J. Schall, Trustee Paul Schroeder, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien & Clerk Dori A. Panthofer

Public Attendees: None

President Schall called the meeting to order at 7:00 PM.

Public Comment | None presented.

Approval of Meeting Minutes | Motion to approve the October 11th, 2021 BOT Meeting Minutes, October 14th, 2021 Stand Up Meeting Minutes and October 28th, 2021 Stand Up Meeting Minutes made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:01 PM.

Trustee's Report (1) – Paul Schroeder

- North Street Sign replacement by AT&T
- AT&T projected completion date extended to spring 2022 (weather delays)
- Tree removal by Golden Tree; Check held pending completion and receipt of COI
- Awaiting receipt of additional 2021-2022 Snow Removal bids
- Awaiting receipt of additional 2022 Property Management bids
- Reliable Property Management ongoing quality control issues.
- LRIP (Local Road Improvement Project) application deferred, pursue next year
- Curb maintenance complete, lawn restoration is needed.

Trustee's Report (2) – Rick Cermak

- Revised sewer repair project bid | Motion to approve Wanasek's revised bid dated October 25th, 2021 in the amount of \$ 22,800 for sewer repair and budget \$2,070 for resident driveway restoration (35 Shore Acres) made by Trustee Schroeder and seconded by Constable Wright. All in favor, none opposed. Motion carried at 7:50 PM.

Constable's Report – Kristin Wright

- Chapter 13 Health Department Ordinance updates due December 31st, 2021

Treasurer's Report – Bob O'Brien

- Preliminary 2022 Village Budget (2.6% increase over 2021), 2022 Budget Public Notice, and 2022 Budget Assumptions presented.

Motion to approve the proposed 2022 budget in the amount of \$360,847 made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 8:02 PM.

President's Report – Mark J. Schall

- WisDot LRIP Funding | See Trustee #1 report.
- 2022 poll worker compensation.
- The 5 year Caledonia Fire & EMS proposal omitted a signature page; agreement remains

pending until Caledonia forwards a formal contract for signature.



Clerk's Report – Dori A. Panthofer

- Elections (2022, Redistricting, Voter Registration Challenge, 2022-2023 Inspectors)

Motion to approve the annual ImageCast Election Hardware Maintenance Agreement with Command Central in the amount of \$410 made by Trustee Schroeder and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 8:14 PM

Motion to approve UWGB Virtual Gubernatorial Election Academy for Clerk Panthofer made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried at 8:19 PM.

- Permits
- Public Records Request - Blueprints
- Microcut Paper Shredder | Motion to buy an Aurora Microcut paper shredder in the amount of \$128.67 plus tax to replace the broken shredder made by Trustee Cermak and seconded by Constable Wright. All in favor, none opposed. Motion carried at 8:23 PM

Accounts Payable

- Motion to accept the Amended October 2021 Accounts Payable in the amount of \$ 23,529.69 made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried at 8:26 PM.
- Motion to approve the November 2021 Accounts Payable in the amount of \$18,566.86, with authorization for Treasurer O'Brien and Clerk Panthofer to pay recurring bills to avoid late fees made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried at 8:28 PM.

Old Business

- Johns Disposal 2022 Contract (Regular Trash & Bulk) | The 2022 proposed 5.4% increase exceeds the state average inflation rate of 3%, President Schall will negotiate. Automated collection yields zero savings (private drives too narrow for automated garbage trucks).
- 2021-2022 Snow Removal | See Trustee #1 report.
- 2022 Landscape Maintenance | See Trustee #1 report. .

New Business

- 2022 Municipal Court & Police Contract was received on 11/1/2021 | Motion to approve the Agreement for 2022 Police services with Wind Point in the amount of \$25,740 (a 3% increase over 2021) made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried at 8:12 PM.
- Village website | Explore outsourcing options and costs.
- Curb maintenance lawn damage | Covered under Trustee 1 report.
- President Schall will schedule a walk around with VNB Village Attorney Eric Larson of Municipal Law & Litigation Group, S.C.

Adjourn | Motion to adjourn made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Meeting adjourned at 9 PM.