

**Minutes February 14th, 2022 | 7:00 PM**  
**Virtual Board of Trustees Meeting**



**Roll Call - Board Attendees** | President Mark J. Schall, Trustee Paul C. Schroeder, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien and Clerk Dori A. Panthofer

**Public Attendees** | Richard Schmitt (3740 Lighthouse Dr.)

President Schall called the Board of Trustees (BOT) meeting to order at 7:00 PM.

**Public Comment** | None presented.

**Approval of the Minutes** | Motion to approve the January 10th, 2022 virtual Village Caucus and Board of Trustees Meeting Minutes made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:02 PM.

**Trustee's Report (1) – Paul Schroeder**

- Winter Fire Hydrant Marking & Snow Removal | North Bay hydrants were added to the complimentary Racine Water Utility que for marking; marking is delayed due to staffing shortages.
- North Bay's snow removal contractor will clear hydrants when needed .

**Trustee's Report (2) – Rick Cermak**

- Lighthouse Drive Lift Station | The faulty relay in the panel was repaired.

**Constable's Report – Kristin Wright**

- Wind Point Police Report January 2022 | 44 Citations; 84 Police Activity/incidents
- Fire Service January 2022
  - 5 rescue calls; Average response time 7 minutes 16 seconds
  - County Executive Delgrave scheduled a meeting on February 21, 2022 to discuss a county coordinated fire service offering. President Schall will attend in Constable Wright's absence.
- Animal welfare | No incidents reported at this time.
- Central Racine County Health Department | Nothing to report.

**Treasurer's Report – Bob O'Brien**

- Financials | December financials pending compilation by CliftonLarsonAllen.
- Tax Collection | Settlement process nearing completion.
- Permission requested to present Johnson Bank Branch (4001 N Main) with O&H kringle as a token of appreciation for accepting North Bay tax payments, Board approved.

**President's Report – Mark Schall** | No report.

## **Clerk's Report – Dori Panthofer**

- Elections
  - Emergency Evacuation | Discussion deferred pending discovery of WEC evacuation plan parameters and evacuation plans of neighboring communities.
  - Equipment Request (tables for election and general use) | Motion to buy tables at a cost of \$64.99 each plus shipping made by Trustee Schroeder and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:40 PM.
- Permits | Summary of new, closed and open construction permits.
- Newsletter scheduled to be released the first week of March.

## **Accounts Payable**

- Motion to accept the Amended January 2022 Final report in the amount of \$348,994.82 and the AP February 2022 Preliminary report in the amount of \$98,588.53 made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried at 7:41 PM.

## **Old Business**

- Updated Equipment Request - See Clerk Report.
- 2022-23 LRIP program cycle - WisDOT updates RE: LRIP Web Application. Under review by Constable Wright. No action at this time.
- Permits Forms | Clerk directed to resume previously deferred form revisions and/or development during the spring 2021 election, using Wind Point forms as templates. Per President Schall, updates to Chapter 8 are needed to adapt to a 2017 law change. Clerk Panthofer to request a draft from Attorney Eric Larson.
- 2022 Board of Review Training Materials | Upon release by the state, the Clerk will order training materials. Annual training is required by at least one board of review member; Treasurer O'Brien and Clerk Panthofer plan to complete the training.

## **New Business | New business since the February 9th, 2022 posting of the Agenda.**

- WI DOT Bipartisan Infrastructure Bill Webinar | President Schall attended a February 10th webinar regarding funding requests. Key points:
  - Wisconsin tentatively has approximately a billion dollars for roads and bridges.
  - WI DOT will soon release more information on the website.
  - Road projects are year by year.
  - Bridge projects cross fiscal years.
  - For the first pass, "simple applications" which do not involve railroads or public property infringement, etc, are encouraged.
  - Applications are due in August and must include an assessment and an engineering report that includes specifications for what the funds would do.
  - President Schall asked if the Village has any engineering specifications for the (Vincennes) bridge or does the Village need to develop specifications? Trustee Schroeder responded that discussion has been general but

specifications have not been created.

Per Clerk Panthofer, firms that performed recent bridge inspections are Ayres & Westbrook. Baxter Woodman can prepare road reports that were previously prepared by Trustee Schroeder and may also be able prepare proposals and grant applications.

Constable Wright offered to contact Nick Skiffington of GRAEF who had performed work years ago and has historical knowledge of the bridge.

Per President Schall, an engineering firms' knowledge of the state software and protocols is essential. If a grant was 80% of the total cost, with 20% funding by the Village, is it viable? Treasurer O'Brien commented that 80% is better than nothing. Constable Wright stated it's worth exploring.

President Schall commented that the Infrastructure Bill may be a once in a lifetime opportunity. President Schall will gather and distribute materials to prepare for a separate open meeting for a future date.

- Private drive speeding concerns; North Bay has no jurisdiction on private drives.
- Racine County Intergovernmental Cooperation Council (RCICC) | Similar concept as the IGA with the Village of Wind Point on a broader scale. No action. This item will appear on the March agenda.

**Adjourn** | Motion to adjourn made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Meeting adjourned at 7:57 PM.