

Minutes March 14th, 2022 | 7:00 PM
Board of Trustees Meeting



Roll Call - Board Attendees | President Mark J. Schall, Trustee Paul C. Schroeder, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien and Clerk Dori A. Panthofer

Public Attendees | Wind Point Police Chief Rick Von Drasek, Rich Schmitt (3740 Lighthouse Dr)

President Schall called the meeting to order at 7:00 PM.

Public Comment | None

Approval of Board of Trustees (BOT) Meeting Minutes | Motion to approve the February 14th, 2022 minutes made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried at 7:01 PM.

Trustee's Report (1) – Paul Schroeder | No report.

Trustee's Report (2) – Rick Cermak | No report.

Constable's Report – Kristin Wright

Police Chief Von Drasek reported that the Village of Wind Point approved a third portable speed sign.

- Wind Point Police Report for February 2022 | Citations – 50
- Police Activity/Incidents – 123
- Fire Services February 2022 | 5 rescue calls; Average response time 8.0 minutes
- Animal welfare | No incidents reported at this time
- Central Racine County Health Department | Nothing to report

Treasurer's Report – Bob O'Brien

- Financials | December, January & February reports reviewed.
- \$500 Grant Money available for use.

President's Report – Mark Schall

- Cross Creek garbage pick up

Clerk's Report – Dori Panthofer

- Spring Election | Absentee ballot postage update, Election Day (ED) evacuation plan, Deputy Clerk
 - 2 ED evacuation sites approved by the Board, with the Wind Point Police Department to transport all election materials, including the voting machine, to the emergency site.
 - Primary: Garage at 3528 North Bay Dr (residence of Robert & Christine O'Brien) WiFi is available.

- Secondary: Garage at 3650 Nicolet (residence of Kristin & David Wright).
 - Early Voting (in person absentee) is scheduled from March 22 - April 1 on Tuesdays, Thursdays & Fridays from 1 PM - 4:30 PM. Chief Connie Eberly offered assistance with Early Voting. If needed, the Board must vote to appointment an individual to serve as a Deputy Clerk with limited duties.
- April Newsletter topics to include Election results, letter from the President, Yard Waste, Board of Review and other topics submitted
- Monthly permit update

Accounts Payable

Motion to accept the amended February 2022 Accounts Payable in the amount of \$99,178.53 and the March 2022 Accounts payable in the amount of \$ 11,340.87 made by Trustee Schroeder and seconded by Constable Wright. All in favor, none opposed. Motion carried 7:45 PM

Old Business

- 2022 Board of Review: 1st Meeting is May 9th, 2022 at 7 PM and is scheduled to reconvene at 5 PM on Monday, June 13th, 2022. Legal notices will be published.
- Racine County Intergovernmental Cooperation Council (RCICC) | President Schall lead a discussion about the RCICC. Should North Bay join, North Bay would be committed to attend meetings, pay a fee, share learnings, and participate on committees.

Decision deferred until April pending answer to several concerns: Cost; How does RCICC differ from Heads of Government (HOG) meetings; If North Bay joins, is North Bay bound by something RCICC comes up with later or do we have the right of refusal; Who does the work (prepare Agendas/Minutes, publishes meeting notices); Who attends the meetings; How is it determined who does the work; What level of participation is required; The concept is very good but there are concerns about the implementation.

- Driveway & Right-of-Way (ROW) Application (Public Works form) | The form was created to provide residents the proper tool to comply with Chapter 7. Per Trustee Schroeder, it's not necessary to include culverts due to Village topography so they were removed from the application.

Motion to accept the new VNB Right of Way and Driveway permit application made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Motion carried 8:04 PM.

- Chapter 8 Planning & Zoning
 - Conditional Use Ordinance | Changes to Chapter 8 requires Public Hearing which requires approximately a one month lead time due to legal notice requirements and notification to all neighboring communities of the hearing date.

Attorney Larson submitted a cover letter and draft of Chapter 8 to adapt the

Conditional Use section to comply with a 2017 state law change. Attorney Larson noted under Item 1 and 3 that the Board closely reviews each of the conditional uses.

- McMansion Ordinance | As Racine's only 100% residential community in Racine County, the intent is to preserve North Bay's aesthetic and to conserve property values. In collaboration with Assessor Henke, President Schall crafted language that was presented to Attorney Larson.

Action: President Schall will request a clean draft from Attorney Larson that includes all changes.

- Planning Commission Review & Conditional Use Applications | Wind Point (WP) forms used to update North Bay's Form. The WP forms include Notice of Payment of Village Expenses. Per Attorney Larson, North Bay can add the notice to the form without an Ordinance, however, it's best to add a section to the Finance chapter that specifically grants North Bay the authority to do so. Proper notice is required; add Chapter 5 to April agenda.

Motion to approve the proposed Conditional Use and Planning Commission Review Applications that includes a Notice of Payment of Village Expenses made by Constable Wright and Trustee Schroeder. All in favor, none opposed. Motion carried at 8:40 PM.

- Erosion Control, Excavation & Grading | Wind Point's code includes language related to erosion control, excavation & grading to ensure compliance with state DNR laws. Such code does not exist in North Bay. Action: Clerk to contact Attorney Silverman of the League of Wisconsin Municipalities as well as Attorney Larson.
- Bipartisan Infrastructure Law funding requests. See New Business agenda item 2022 Bridge Inspection

New Business

- 2022 Bridge Inspection Proposals (Westbrook & Ayres) | With the \$10 Million Dollar Bipartisan Infrastructure Law, consider maintenance (repair) vs. replacement (grant). Action pending additional information from Nick Skiffinnton (CORRE, Inc., formerly with GRAEF), the Engineer who previously provided professional services for the Vincennes Bridge maintenance.
- Planning Commission | Anticipate a meeting for a 2nd-story addition at 55 Shore Acres (Brewer); Date pending receipt of a fully completed Planning Commission Review application with fees and attachments. When/If approved, a fully completed Building Permit Application must also be submitted before work can begin.

Adjourn | Motion to adjourn made by Constable Wright and seconded by Trustee Schroeder. All in favor, none opposed. Meeting adjourned at 9:04 PM