

**Minutes | June 13th, 2022 | 7:10 PM**  
**Board of Trustees Meeting at Village Hall**



Due to the virtual 2022 Board of Review, the meeting began at 7:10 PM to allow time for Board Members and the Public to report to Village Hall. Those wishing to present Public Comment were asked to sign in at 7:05 PM.

**Roll Call** | Trustees: President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Treasurer Robert E. O'Brien, Clerk Dori A. Panthofer

Public attendees: Bill Cosban (3665 N Bay Dr) and Wind Point Police Chief Rick Von Drasek

President Schall called the meeting to order at 7:10 PM.

**Public Comment** | Bill Cosban asked the Board to consider adding a noise curfew similar to that of other municipalities. Mr. Cosban provided sample language.

**Approval of Board of Trustees Meeting Minutes and Stand Up Meeting Minutes**

Motion to approve the following sets of minutes made by Trustee Schmitt and seconded by Constable Wright.

- May 9th, 2022 BOR First Meeting Minutes
- May 9th, 2022 BOT Meeting Minutes,
- May 23rd, 2022 Public Hearing Minutes
- June 1st, 2022 Planning Commission Meeting Minutes

All in favor, none opposed. Motion carried at 7:14 PM.

**Trustee's Report (1) – Rich Schmitt**

- North Bay Beach rotting tree removed by Ace Tree Experts
- Public roadway repair will be completed soon
- Two clusters of diseased or dead trees located on Village land in the ravine near the North Bay that are adjacent to 3620 North Bay Road (Steve & Judy Myers) and trimming healthy public trees. Board discussed erosion concerns near the bridge and ravine bank. Action pending President Schall's follow up discussion Mr. Myers.

**Trustee's Report (2) – Rick Cermak**

- Lighthouse Drive lift station
  - High water alarm, one (of two) pumps failed and repaired. Routine maintenance to clean out both pits will be completed soon.
  - Hazardous muddy and slippery conditions surround the pit. Trustees Cermak and Schmitt will collaborate to stabilize and improve the safety of the approach

to the pit.

- Request for a resolution number for 2022 CMAR Report. As the first resolution of 2022, the number assigned is 2022-1 for the 2022 CMAR report. 2021 Utility bills are required to complete the report. A copy of the resolution document should be filed with the Clerk for record retention.
- An unusually high (\$300.75 vs \$30 range) Village Hall water bill was discussed. A shut off valve had a slow drip. In response to Constable Wright's inquiry if the Village should contact the Water Utility to check the meter, Trustee Cermak agreed to do so.
- A resident reported to Trustee Cermak that a girl was on the roof of Village Hall and Trustee Cermak asked her to come down.
- Caps for underground electrical lines were removed by an unknown party and were on the ground, exposing the electrical wires for power to Village Hall. Trustee Cermak reattached the caps.

### **Constable's Report – Kristin Wright**

- Wind Point Police Report | April 2022 Citations – 64 (19 speeding), Police Activity/incidents – 118, 2 Wind Point bike thefts, possible suspect, crime of opportunity, bikes not locked.
- Per Chief Rick, there is a lot of activity just west of N Main St, including shots fired and individuals running from the police. Area departments are short of staff.
- Fire service | 7 rescue calls (average response 7:49)
- Animal welfare | No incidents reported at this time.
- Chapter 13 Health Department Ordinance on newly formed County Health Department being drafted by Attorney Larson

### **Treasurer's Report – Bob O'Brien**

- Financials - Abbreviated financials distributed.
- ARPA Funding & Expenditures: The Village received the initial ARPA funds in the amount of \$12,246.24. The second tranche of \$12,246.24 is scheduled in the next week or two. The Village utilized the entire allotment (2021 and 2022) to repair a 6" Cast Iron Relay Sanitary Sewer with 6" PVC and remove and replace a 2# copper water main. The project commenced on 11.29.2021 and was completed on 12.02.2021. The total project cost was \$24,950.00.

### **President's Report – Mark Schall | See new and old business.**

### **Clerk's Report – Dori Panthofer**

- Clerk out of town July 9th - 23rd
- Ballots ordered for the August 9th Election

**Accounts Payable** | Motion to approve the amended May 2022 Accounts Payable in the amount of \$24,997.24 that includes the first installment of the Wind Point Police & Municipal Court fees and the preliminary June 2022 Accounts Payable in the amount of \$11,113.10 made by Trustee Cermak and seconded by Contable Wright. All in favor, none opposed. Motion carried at: 7:54 PM

## Old Business:

- Planning Commission recommendation for PCRA2022-1; 55 Shore Acres; Applicants: Ken & Marnie Brewer. Approval is to specify the following conditions for approval:
  - 2 Bonds, \$10,000 for public road (asphalt) and \$20,000 for private road (concrete)
  - Weekday 8:30 AM start time heavy/noisy equipment with an 6 PM
  - Weekend start time 9 AM - 6 PM
  - Walk or light truck heavy materials to job site
  - Maintain access for emergency vehicles, US Mail, trash & yardwate collection and all Shore Acre residents; block only for loading and unloading
  - Provide a regular update to adjacent neighbors on Shore Acres including south North Bay Drive and east South Vincennes; cc Planning Commission Chair (President Schall) on communication
  - Share conditions with the same neighbors
  - Spotter when backing vehicles
  - Contractor parking is on North Bay Drive north of Shore Acre and on South Vincennes Circle. Do not park in front of 3517 North Bay Drive.
- 2022 Ash Borer Treatment | Nearly all previous participants have signed up.
- Chapter 13 | Action pending receipt of a draft to recreate Chapter 13 Public Health

## New Business

- Noise Management | The Board has received an increased number of noise complaints related to early start times of construction, lawn care, landscaping and tree removal projects. With the warmer weather, windows are open and sound carries.

Per Chief Von Drasek, Wind Point has quiet hours from 7 AM - 10PM seven days a week.

Before pursuing a noise ordinance, the Board will include a request from the President Schall to ask for resident cooperation and consideration of neighbors regarding noise before incurring the expense of adopting another Ordinance.

**Adjourn** | Motion to adjourn made by Constable Wright and seconded by Trustee Schmitt. All in favor, none opposed. Meeting adjourned at 8:34 PM.