

**Minutes | August 15th, 2022 | 7:00 PM**  
**Board of Trustees (BOT) Meeting | Village Hall**



**Roll Call** | President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Clerk Dori A. Panthofer. Virtual (Zoom) attendee: Treasurer Robert E. O'Brien

**Public Attendees** | Wind Point Police Chief Rick Von Drasek; Late arrival 8:12 PM - Jodi Reilley & Johnny Frey (3636 Hennepin Pl)

**Call to Order** | President Schall called the meeting to order at 7:00 PM.

Due to exigent circumstances related to Public Health reasons, President Schall asked the Board to consider adopting a motion to suspend the rule that all members of the governing body must be present and in person in order to participate in the August 15th, 2022 BOT meeting; and further, to allow Treasurer O'Brien to participate via Zoom. The Village does not have a microphone, camera, projector, screen. Audio and visual attendance of Treasurer O'Brien's was confirmed on Clerk Panthofer's laptop at 7:01 PM.

Virtual attendance is defined as attending via Zoom to participate in discussions and present the Treasurer's report. This motion applies solely to this meeting.

Motion to suspend rules noted above made by Trustee Schmitt and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:02 PM.

**Public Comment** | None presented.

**Approval of Board of Trustees (BOT) Meeting Minutes and Stand Up Meeting (SUM) Minutes** | Motion to approve the July 11th, 2022 BOT minutes and July 28th, 2022 SUM minutes made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:07 PM

**Trustee's Report (1) – Rich Schmitt**

- Public land walk through findings
  - Ravine & lakefront weed control needed
  - Fall leaf pick up - seeking bids
  - Public land management on North & Chatham
  - Tree care of public trees - Lead time for bids is 3 or more weeks

**Trustee's Report (2) – Rick Cermak**

- North Bay Beach closed 8/12/2022 - E Coli present, it cleared out quickly.
- Clerk Panthofer followed up with resolution number 2022-1 assigned at the June 13th, 2022 BOT meeting to prepare the 2022 CMAR report. Per Trustee Cermak, the report requires a resolution and is filed electronically on the state site. The Board did not vote on the resolution (July 11th, 2022 Agenda item 2022 CMAR Resolution 2022-1 - Deferred, document pending).

### **Constable's Report – Kristin Wright**

- Wind Point Police Report - July 2022 | 26 Citations (10 speeding); 84 Police Activity/incidents
- Fire Service | 5 rescue calls (average response 7:22)
- Animal Welfare | Year to Date Incidents (contract August 2021 through July 31, 2022):
  - TOTAL 3 animals, 15 days of care | 1 stray dog 7 days
- Chief Rick Von Drasek | Budget talks have begun; seeking to acquire a second squad car; pursuing additional grant money. Both Villages are benefiting from current officers who completed extensive training at their primary job.

### **Treasurer's Report – Bob O'Brien**

- Financials - Summary, Year-to-date and July 2022 financials presented.
- State of Wisconsin raised Village Equalized Values by approximately 15%; Assessor Jim Henke is expected to complete a market revaluation to restore compliance of state requirements.
- Trustee Meeting date changes to comply with state statutes related to municipal budgets | November meeting moved up to October 31st, 2022 and December meeting moved up to November 28th, 2022

### **President's Report – Mark Schall**

- Ordinance 2019-4 Section 8.07(2)(g) Storage and Parking of Vehicles | Per Constable Wright, anyone who parks prohibited vehicles does so at their own risk. President Schall will notify Karen Zimmerman that parking prohibited vehicles is at her own risk. Per Chief Von Drasek, Wind Point Officers do not look for violations, however, if a violation is reported, action is taken.

### **Clerk's Report – Dori Panthofer**

- **Elections**
  - Fall Partisan Election 101 ballots cast; A General Election Newsletter will outline the 6 step voting process
  - 3 Voter Challenges received via email (First 7/31/2022, Second 8/12/2022 & Third 8/14/2022)
    - Legal review of the 7/31/2022 challenge; the broad scope of the first challenge is insufficient under the relevant WI State Statutes, North Bay's response is to take no action at this time; Awaiting legal opinion for the second and third challenges.
  - General Election | Ballots on order.
  - Spring 2023 Election | Clerk Panthofer may not seek reelection.
- Email spam attack; domain blocked.
- R&R Insurance Renewal due 11/2/2022 | VNB email login to change to dual authentication by September 1st as required by the insurance company.

**Accounts Payable** | Motion to accept the AP July 2022 Final Amended report dated 7.26.2022 in the amount of \$28,359.48 and the preliminary AP August 2022 report dated 8.15.2022 in the amount of \$26,834.10 which includes adding a \$1,486.66 payment payable to the Caledonia Fire Department for the 2022 Wisconsin Fire dues made by Trustee Cermak and seconded by Constable Wright. All in favor, none opposed. Motion carried at 7:46 PM.

### **Old Business**

- Proposed Ordinance 2022-3 to create Chapter 13th of the Village Code entitled “Public Health” | Motion to approve Ordinance Ord 2022-3 made by Constable Wright and seconded by Trustee Schmitt. All in favor, none opposed. Motion carried at 7:48 PM.
- Permits | Inspector Greivell is scheduled to pick up copies of all open permits on August 16th, 2022.
- Private drives | Disposal costs for downed trees on private drives is the tree owner’s expense. To ensure emergency vehicle access, a Trustee may authorize Wind Point Public Works to clear the road. The same is true for public streets. Racine resident Jacob Smetana was billed for the June 16th, 2022 removal and disposal of his tree which fell on South Creek and blocked access to 520 & 540 South Creek. Add road clearing vs. removal to a newsletter.
- Wind Point Public Works emergency authorization procedure | Authorization by a North Bay Trustee is required in advance.
- Elections - See Clerk’s report.
- Ordinance 2019-4 Section 8.07(2)(g) Storage and Parking of Vehicles | See President Report

### **New Business**

- 2023 Johns Disposal | Rate increases: 4% Trash/Recycle; 10% Yard Waste stickers
- 2022 Fall Leaf Pick Up - See Trustee #1’s report
- 2022-2023 Snow Removal - See Trustee #1’s report
- Trustee Meeting date changes to comply with state statutes related to municipal budgets | See Treasurer Report

### **New Business after posting of Agenda**

- R&R Insurance Renewal - See Clerk Report

**Adjourn** Motion to adjourn made by Constable Wright. Resident Jodi Reilly interrupted and was allowed to present a late Public Comment related to North Bay park.

Constable Wright re-motined to adjourn, seconded by Trustee Schmitt. All in favor, none opposed. Meeting adjourned at 8:42 PM.