



Minutes | January 9th, 2023 | 7:00 PM
2023 Annual Village Caucus *Immediately followed by:*
Board of Trustees (BOT) Meeting

Roll Call - Village Caucus | Board Members: President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Clerk Dori A. Panthofer.

Public: Beth Schall 3644 N Bay Drive
 Police Chief Rick Von Drasek 4725 Lighthouse Dr

Excused: Treasurer Robert E. O'Brien

The caucus is conducted by the town board chairperson or the village president as long as the chairperson or president is not a candidate at the Spring Election. Since President Schall will appear on the ballot, Trustee Schmitt was chosen to preside.

Trustee Schmitt called the 2023 Caucus to order at 7:00 PM and announced the Caucus procedures.

Trustee Schmitt called for nominations for the Office of Village President

Beth Schall nominated Mark J. Schall for Village President & Kristin Wright seconded. No other nominations were put forth. Trustee Schmitt closed nominations for Village President.

Trustee Schmitt called for nominations for the Office of Constable;

Dori Panthofer nominated Kristin Wright for Constable. Rick Cermak seconded the nomination. No other nominations were put forth. Trustee Schmitt closed nominations for Constable.

Trustee Schmitt called for nominations for the Office of Village Clerk

Rich Schmitt nominated Dori A. Panthofer for Village Clerk. Kristin Wright seconded the nomination. No other nominations were put forth. Trustee Schmitt closed nominations for Village Clerk.

Adjourn | Trustee Schmitt called for a motion to adjourn the 2023 Village Caucus. Motion to adjourn made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. The 2023 Village Caucus adjourned at 7:05 PM

BOT meeting minutes begin on the next page.

Minutes | January 9th, 2023 | 7:00 PM

Board of Trustees (BOT) Meeting

Roll Call - 1/9/2023 BOT Meeting | Board Members: President Mark J. Schall, Trustee Rich Schmitt, Trustee Rick Cermak, Constable Kristin Wright, Clerk Dori A. Panthofer.

Excused: Treasurer Robert E. O'Brien

Public Attendees | Police Chief Rick Von Drasek 4725 Lighthouse Dr - Wind Point, WI

President Schall called the meeting to order at 7:05 PM.

Public Comment | None

Approval of BOT Meeting Minutes | Motion to approve the 11/28/2022 Budget Hearing & BOT Minutes made by Constable Wright and seconded by Trustee Schmitt. All in favor, none opposed. Motion carried at 7:06 PM.

Trustee's Report (1) – Rich Schmitt | Motion to approve the 2023 Aspen Property Care LLC Village of North Bay Grounds Maintenance proposal dated January 4th, 2023 made by Trustee Schmitt & seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:07 PM.

Trustee's Report (2) – Rick Cermak |

- One of two Village Hall lift station pumps was taken offline due to a faulty valve. Repairs will be completed upon receipt of backordered parts. Should conditions require additional capacity, the offline pump can be put back into service.
- Racine Water Utility Water Main Emergency | On Friday, January 6th, 2023, a water main broke in the rear of 3621 North Bay Drive (Pepich/Englander). The Racine Water Utility requested to meet with President Schall and Water & Wastewater Trustee Cermak.

Constable's Report – Kristin Wright | November & December reports issued.

- Wind Point Police Department (WPPD)
 - WPPD Chief Von Drasek, Wind Point received a \$23,000 donation from Fisk Johnson, CEO of SC Johnson directed to WPPD. Funds will be used for a second squad, evidence kits, etc.
 - October 2022: 80 Citations' 79 Police Activity/incidents
 - November 2022: 78 Citations; 83 Police Activity/incidents
- Caledonia Fire & EMS | Per Chief Henningfield, calls increased 244%
 - Village Hall passed the fire inspection on 12/9/2022
 - November 2022 - No calls
 - October 2022 Calls: 3 rescue runs (1 not considered emergency; appointment). Average response time 9:51
- Animal Welfare - No report at this time.

Treasurer's Report – Bob O'Brien | Presented by Clerk Panthofer. Treasurer O'Brien emailed the November 2022 financial reports to the Board on January 9th, 2023 and noted that December

2022 reports will not be available until late February or March.

President's Report – Mark Schall | No report.

Clerk's Report – Dori Panthofer

- 2023 Elections | Spring elections only (Spring Primary is 2/21/2023 and Spring Election is 4/4/2023). There are no fall elections this year.
- Deputy Clerk Elections | Susan Hamilton accepted the offer to become the limited scope Deputy Clerk for Elections and agreed to the Village's quarterly payroll schedule.

Accounts Payable | Motion to accept the amended December 2022 AP in the amount of **\$ 25,409.64** and approve the preliminary January 2023 AP in the amount of **\$ 34,024.98**, made by Constable Wright and seconded by Trustee Cermak. All in favor, none opposed. Motion carried at 7:22 PM.

Old Business

- **Wind Point DPW Memorandum of Understanding |** President Schall received a preliminary updated MOU and proposed a modification to the MOU to require Board of Trustee approval for ANY requests to Wind Point Public Works. The Board agreed to propose the modification. Action is pending the receipt of a revised MOU which includes the proposed modification.

New Business

- **Wisconsin Humane Society Animal Sheltering Services Agreement |** Awaiting proposed update
- **2023 Board of Review**
 - First meeting: May 8th, 2023 at 7:00 PM - Village Hall
 - BOR Reconvenes: June 12th, 2023 at 5:00 PM - Village Hall
- **2023 Aspen Property Care proposal |** Refer to Trustee #1 Report.

Adjourn | Motion to adjourn made by Trustee Cermak seconded by Trustee Schmitt. All in favor, none opposed. Meeting adjourned at 7:28 PM.